

**Town of Jena
Regular Meeting
February 1, 2011**

The Mayor and Town Council of the Town of Jena, Louisiana, met in regular session on Tuesday, February 1, 2011, at 6:00 p.m. at their regular meeting place, the Town Hall.

Mayor Murphy McMillin called the meeting to order and Councilman Carl Newburg opened the meeting with prayer.

Present: Council members Tommy Sandifer, Donny Richardson, Carl Newburg and Donnie Kendrick.

Absent: David Paul Jones

The reading of the minutes of the previous meeting was dispensed on motion by Mr. Richardson and seconded by Mr. Kendrick. Motion unanimously passed.

Mr. Newburg made a motion seconded by Mr. Kendrick to retain Blue Cross Blue Shield of Louisiana as our health insurance carrier and increase the health insurance deductible from \$500 to \$1,000 and the co-pay from \$25 to \$40 effective March 1, 2011 to avoid a premium cost increase of 7.7%. Motion unanimously passed.

Mr. Kendrick made a motion seconded by Mr. Newburg to increase the budget by \$34,000 to be used for salary/wage adjustments. The adjustments will be distributed based on merit and will be effective the first payroll in March. Motion unanimously passed.

Mr. Kendrick made a motion seconded by Mr. Sandifer to hire Josh Corley as the new Fire Chief effective February 1, 2011. Motion unanimously passed.

Mr. Sandifer made a motion seconded by Mr. Kendrick to promote David Springer from Captain to Assistant Fire Chief effective February 1, 2011. Motion unanimously passed.

Mr. Sandifer made a motion seconded by Mr. Richardson to combine the part-time administrative clerk and part-time recreation director into one full-time position and hire Patricia Hefner effective February 1, 2011, to fill the position. Motion unanimously passed.

Mr. Richardson made a motion seconded by Mr. Newburg to appoint Donnie Kendrick as Mayor Pro-tem for the 10 month period beginning March 1, 2011.

Mr. Newburg made a motion seconded by Mr. Sandifer to advertise for bids on the surplus vehicles listed below. The bids will be opened at the March 1, 2011 Council meeting.

Item #1—(1) 1995 Ford Aero Star Van

Item #2—(1) 1998 Dodge Ram 1500 Pick-up Truck

Item #3—(1) 2001 Dodge Ram 1500 Pick-up Truck

Motion unanimously passed.

Mr. Richardson made a motion seconded by Mr. Kendrick to adopt a resolution establishing the Municipal Water Pollution Prevention Plan. Motion unanimously passed.

Fire Chief Josh Corley presented the fire report.

Chief of Police Paul Smith presented the police report.

Superintendent Don Jones presented the superintendent's report.

In the Mayor's report Mayor McMillin announced the sewer project is nearing close out. The streets around the new man holes will be repaired soon. Employee performance evaluations will begin soon. Household Hazardous Waste Day will be held Saturday, March 5, 2011 at the courthouse. Jena was asked to be a nominee for the Cleanest City award. At this time we will not participate. The Department of Transportation has approved the Streetscape Project in front of Town Hall. An RFP is being developed and will be released near the end of the month. We are will awaiting approval of the appraisal for the Park expansion grant. The Strand Theater plan will be finalized soon. All elected officials are required to complete ethics training within 90 days of the January 1, 2011.

As there was no other business to be brought before the Mayor and Town Council, Mr. Richardson made a motion seconded by Mr. Kendrick to adjourn the meeting. The meeting was adjourned at 6:45 p.m.

TOWN CLERK, Cory Floyd

MAYOR, Murphy R. McMillin